**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

 **Circular**

 **It has been decided to conduct 1st IQAC meeting on 10th June 2015, 3.00 PM at Carrier Lab of Mahaveer Block. All the IQAC Members are hereby informed to attend the meeting without fail.**

**PRINCIPAL IQAC coordinator**

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| --- | --- | --- | --- |
| **S.No** | **Title** | **Faculty members/Head** | **Signature** |
| 1 | Chairman | Dr.R.Varatharajan, Principal |  |
| 2 | Co-ordinator | Mrs.B.Thendral, AP/ECE |  |
| 3 | Members | Dr.Bharathi, Prof/HOD-CSE |  |
| 4 | Members | Mr.D.Duraikumar, Associate Professor /HOD-IT |  |
| 5 | Members | Mrs Manimegalai.A, Professor / HOD-ECE |  |
| 6 | Members | Mr.Deva Kumar.S, Associate Professor /HOD-S&H |  |
| 7 | Members | Mr.Sudhakaran. M, Associate Professor /HOD-EEE |  |
| 8 | Members | Mr.Margabandhu. S, Associate Professor /HOD-MBA |  |
| 9 | Members | Mr.Gopinath. R, AP/HOD-Mech |  |
| 10 | Members | Mr.M.Mani, APHOD-Civil |  |
| 11 | Members | Mr.Ramprabu.P, Librarian |  |
| 12 | Members | Mrs.Vijaya. C, AP/IT |  |
| 13 | Members | Mr.Kumar.M.V, AP/ECE |  |
| 14 | Members | Mrs.Muth Selvi.G, AP/EEE |  |
| 15 | Members | Mr.Magesh Kumar.K, AP/Mech |  |
| 16 | Members | Mr.Muthukumar.S, Associate Prof/CSE |  |
| 17 | Members | Mr.Mahendra Kumar.S, Associate Prof/S&H |  |
| 18 | Members | Mrs.Rajalakshmi.C.N, Associate Prof/MCA |  |

**Internal Quality Assurance Cell (IQAC)**

The meeting of IQAC is scheduled on

* **Date:** 10th JUNE 2015
* **Time:** 3:00 p.m.
* **Venue:** Carrier lab,Mahaveer Block

Following members attended the meeting:

1. Dr.R.Varatharajan, Principal (Chairman)
2. Mrs.B.Thendral, AP/ECE (Co ordinator)
3. Mr.D.Duraikumar, Associate Professor /HOD-IT
4. MrsManimegalai.A, Professor / HOD-ECE
5. Mr.DevaKumar.S, Associate Professor /HOD-S&H
6. Mr.Sudhakaran. M, Associate Professor /HOD-EEE
7. Mr.Margabandhu. S, Associate Professor /HOD-MBA
8. Mr.Gopinath. R, AP/HOD-Mech
9. Mr.Ramprabu.P, Librarian
10. Mrs.Vijaya. C, AP/IT
11. Mr.Kumar.M.V, AP/ECE
12. Mrs.MuthSelvi.G, AP/EEE
13. Mr.MageshKumar.K, AP/Mech
14. Mr.Muthukumar.S, Associate Prof/CSE
15. Mrs.Rajalakshmi.C.N, Associate Prof/MCA

Following members could not attend the meeting:

1. Mrs.AnneMary.J, APHOD-Civil
2. Mr.G.Illanchezhia Pandian, Prof/HOD-CSE/Dean
3. Mr.MahendraKumar.S, Associate Prof/S&H

**Minutes of the meeting**

**The following points were discussed**

1. **Information about NAAC.**
2. **Discussed about seven criteria’s in NAAC**
3. **IQAC establishment**
* **Introduction about IQAC Members by Chairman**
* **Importance of NAAC**
* **Objectives and functions of IQAC**
* **Role of IQAC in Campus**
1. **SWOT analysis for NAAC Purpose**
2. **Coordinator Proposed to establish the various cells at this institute.**
3. **About 2nd IQAC meeting (planned to conduct 2nd meeting on July 7th )**

 **IQAC COORDINATOR**